# **Functionality Checklist**

#### **CRM - Comprehensive customer and supplier database:**

- ▲ manage contact and marketing information of customers and suppliers
- ▲ compose target audience groups and send e-mail newsletters
- ▲ use integrated e-mail client, document business conversations, meetings and calls
- ▲ make a list of employee roles and grant permissions to each role
- ▲ use reminders to do things before you forget them
- ★ retrieve any lithuanian based company data from rekvizitai.lt \*)
- ▲ comprehensive database of world countries, regions and cities \*)
- ▲ GDPR consent management, personal data reports and personal data removal tool \*)

#### Logistics order administration:

- ▲ search carriers by serviced countries
- ▲ prepare customer offers based on templates made in advance and send offers by e-mail
- ▲ input comprehensive order data: delivery conditions, load and truck data, make up a route using intermediate loading/unloading points
- ▲ print template-based contract with a customer and a carrier
- ▲ evaluate every single project profitablity on a single screen

## Customer billing and performance analysis:

- ▲ prepare customer invoice in one click based on order data using invoice templates
- ▲ customize invoices by choosing desirable detalization level and adding notes
- ▲ send PDF invoice to a customer using integrated e-mail client
- ▲ fully automate invoice generation and sending using automated billing capability
- ▲ analize performance and trends using two and three-dimensional analysis tool

## **Business accounting:**

- ▲ customize SAF-T chart of accounts, use General Ledger and general journal
- ▲ automatically generate operations based on predefined rules
- ▲ manage purchases, sales and payments, enjoy automated payment allocation
- ▲ use wage registry, petty cash vouchers, cash book, cash income and expense orders
- ▲ calculate depreciation of fixed assets
- ▲ use month and year close procedures, prepare financial reporting documents
- ▲ integrate bank payments by exporting/importing ISO 20022 XML files \*)

## \*) Optional add-on modules

**Deployment methods:** Internet server; On premises server; Standalone Windows PC **End user devices:** Windows PC; any PC/tablet/phone with Internet browser **User Interface:** English, Spanish, Lithuanian, Russian

## + Customize the system according to your business needs!